*Para: Jhon Smith, Supervisor*

*De: Juliana Montiel*

*Asunto: Complaint about cleaning Service*

*Dear Mr. Jhon Smith.*

*I express my dissatisfaction with the situation that I will describe below and that motivates this complaint.*

*I have encountered a recurrent and deficient cleaning service in our facilities by your staff. Therefore, I express my formal complaint for the services rendered, hoping for the immediate resolution of this problem.*

*Yours faithfully.*

*Juliana Montiel*

*Maintenance Supervisor, Madera Fina Companies*